

## Project Manager

Cancarb is a leader in the development, manufacture, and global marketing of medium thermal carbon black. With a capacity of 54,000 metric tons per year, our plant in Medicine Hat, Alberta, Canada is the world's largest of its kind. Consistent with our commitment to environmental responsibility our plant is combined with a waste heat power generating facility. The company's Thermax® brand products are supported by local distributors in 44 countries.

We are looking for talented people who have energy for change, can build powerful partnerships, and deliver sustainable results.

### Responsibilities:

- Reporting to the Plant Engineer, the Project Manager (PM) will be responsible for all project management processes including initiation, scope development, planning, execution, and close out of projects. The PM will also support Cancarb's R&D Engineer trials and studies. The PM will be required to collaborate across all departments and provide oversight of various contractors.

### Qualifications:

- Experience in Project Management and/or outage coordination in a process or power plant environment would be preferable.
- Mechanical Engineer, Mechanical Engineering Technologist and/or PMP Certification with project management experience will be considered an asset.
- Advanced time management and analytical skills.
- Experience with piping codes/repairs and ABSA regulations and requirements will be considered an asset.
- Excellent computer skills including Microsoft Office, MS Project, and CMMS applications.
- Strong analytical and problem-solving skills combined with a keen attention to detail.
- Exceptional communication skills across many work groups and individuals are required.
- Ability to multi-task and prioritize work in a fast-paced work environment and flexibility to support in other areas or emergency break-in work.
- Knowledge of construction methods, materials, and processes.

### This position requires candidates to:

- Collaborate with the Maintenance Manager, Plant Engineer, Electrical and Instrumentation Coordinator, Operations, Maintenance, and the R&D Process Engineer.
- Develop project schedules using MS Project.
- Develop work scopes and budgets for Capital projects and maintenance activities.
- Develop Decision Summaries for Capital Project approvals.
- Execute projects, including coordination of engineering, procurement, and construction efforts.
- Procure and schedule equipment, parts, and resources for project execution.
- Work closely with the Maintenance Supervisor coordinating internal resources as required.
- Work with the Shipper-Receiver to ensure parts are received and work scheduled upon arrival.
- Oversee contractors, including safety and quality management, progress monitoring, and coordination.
- Monitor and approve contractor LEM's to ensure budgets are managed properly.
- Develop MOC requests for project variances, physical and technical changes to plant design.
- Complete contractor pre-job plans for all work deemed as non-routine.
- Ensure Purchase Orders and Work Orders are tracked and closed upon completion.
- Coordinate unit outages with Operations and the Maintenance Supervisor to ensure customer requirements are met and isolation requirements are understood.
- Generate timely, accurate reports and documentation for concerned parties related to projects and other assigned responsibilities.

We offer a dynamic, team-oriented, and individually rewarding work environment, including a competitive compensation package.

Those who satisfy the above requirements and are interested in applying for this position are invited to send their resume, quoting "**Project Manager**" to [recruitment@cancarb.com](mailto:recruitment@cancarb.com), by October 11th, 2024.

Thank you for your interest. Only candidates considered for an interview will be contacted.